



Staff Report

Agenda Item: **FISCAL YEAR 2010-2011 PRELIMINARY BUDGET WORKSESSION**– A worksession with the Council regarding the Preliminary Budget for FY 10-11.

Staff Contact: Kathy Bainbridge, Clerk/Finance Director

Meeting Date: May 11, 2010

Background: A Power Point presentation of the 2010-2011 Fiscal Year Preliminary Budget will show the combination of projected expense and revenue reductions/increases throughout the General Fund, HURF (Streets) Fund, Sewer Fund, Sanitation Fund, Water Fund, Grant Fund, Cemetery Fund, and Capital Improvement Fund. These projections will be fine tuned as we continue to receive additional information over the next month.

Several dates should be kept in mind during the budgeting process. State law requires that, on or before the third Monday of July of each fiscal year, the Town Council must adopt a tentative budget. The Town of Clarkdale adopts a tentative budget prior to June 30th so that the staff has a guideline for expenditures on July 1st, which is the beginning of the fiscal year. The Tentative Budget sets the maximum “limits” for expenditures.

There is no specific date set by state law for adoption of the final budget. However, the deadline for adoption of a property tax levy is the third Monday in August. Since state law requires a period of at least fourteen days between adoption of the final budget and adoption of the tax levy, the deadline for adoption of the Final Budget becomes the first Monday in August.

Proposed Timeline:

April 27, 2010 - Trial Budget Public Workshop at 6:00 P.M.
May 10, 2010 - Trial Budget Public Workshop at 10:00 A.M.
May 11, 2010 - Preliminary Budget Worksession with Council
May 19, 2010 – Trial Budget Public Workshop at 2:00 P.M.
May 25, 2010 – Preliminary Budget Worksession with Council
June 22, 2010 – Approval of Tentative Budget
July 27, 2010 – Public Hearing and Adoption of Final Budget
July 27, 2010 – Public Hearing regarding the Property Tax Levy
August 10, 2010 – Adopt Property Tax Levy

Recommendation: This is a worksession only and no action by Council is required.